

## **Guidelines for documenting local innovations**

*These guidelines are meant to assist the Prolinnova Country Platforms (CPs) implementing the Proli-FaNS project to document local innovations they have selected at their learning sites. The documented information will serve as a database of innovators and innovations for the project's M&E system, provide a baseline for future evaluation and impact assessment, and also provide a basis for further analysis and selection of innovations for the Participatory Innovation Development (PID) process and the Local Innovation Support Facility (LISF).*

1. General characteristic of the innovator, his family (or group in the case it is an innovation of a group):
  - Name of innovator or group
  - Gender (M/F/mixed in case of group)
  - Age of innovator (average for group)
  - Name of community (or Location)
  - Scale of farming (small-scale / medium / large-scale, commercial)
  - Contribution of spouse and others in the family in the innovation
2. Type of innovation: Technical / Social / Institutional
3. Category: Livestock husbandry, Crop husbandry, Processing tree-crop products, Marketing, Soil & water conservation, Soil fertility management, Rangeland/tree/aquatic-resources management, Community organization, Other (specify).
4. Brief description of the innovation including the local name and how it relates to food & nutrition security, household income and resilience.
5. When or what period was the innovation started?
6. What was the motivation behind the innovation/what triggered the innovation?
7. Who/what was the main source of the innovation/?
  - Visit / travel outside the village

- Own idea / imagination / creativity
- Researcher
- Agricultural advisor
- Teacher
- Idea of spouse/ family member
- Other (specify)

8. Was the innovation

- A new idea or new social arrangement
- A modified tradition?
- An adapted recommendation?

9. If it is a social / institutional innovation, is it:

- How has the innovation changed over time?
- What chain / sequence or related innovation took place over what time period?
- How were people of different sex, age, social classes or ethnic groups involved in the innovation process?
- How are people of different sex, age, social class or ethnic group affected by the innovation?

10. Status of the innovation

- It is still experimental ( are new aspects being experimented with?)
- It is fully operational (if technological) or developed far enough that it is/had been shared with others ?

11. What extra investments have been made so far (per unit / per ha)

- Labour (family labour and whether by men, women, children M/F/hired labour)
- Money
- Inputs (e.g. tools, seeds, fertilizers, veterinary drugs, feed)
- Community inputs (especially in the case of group innovations) such as free labour and other in-kind contributions

12. Benefits gained so far (qualitative / quantitative estimates where no data) both for the household and the community

- Nutrition & health
- Production / productivity
- Environmental
- Social / cultural (e.g. related to gender relations)
- Economic (cost effectiveness)

13. What questions are the farmers exploring or wanting to explore regarding the innovation? What are questions of women, of men, of old, of young?
14. Problems faced with the innovation and solutions found and implemented?
15. Spread of the innovation ( in the case that it has been shared with others)
  - How many other farmers / groups have adopted / adapted / been inspired by the idea?
  - How was the idea been spread (field days, informal visits, innovation fairs, other)?Specify.
16. Links with agricultural advisory services, research, NGOs, private sector, government administration etc, and the support obtained.
17. In what form has the innovation been documented? (Mass media, video, audio, booklet, pamphlet, other: specify) Who has done the documentation (outsiders; farmer him/herself and family, community members, others (specify)