

Minimum commitments to sustain the PROLINNOVA network

In 2011, the PROLINNOVA Community of Practice agreed on some minimum commitments to sustain the partnership and network (see PROLINNOVA Guidelines 8 for more details):

Agreed minimum level of activities and outputs from Country Platforms (CPs) for the international network

If a CP has not succeeded in raising funds specifically for a PROLINNOVA activity, it will still volunteer time to:

- Send to the (Sub)Regional Coordinator or International Support Team (IST) a brief annual report by end of February of each year: a 2–3 page summary of activities undertaken in the previous year related to the PROLINNOVA agenda in the country: e.g. documentation of local innovation, capacity building related to local innovation (LI) and participatory innovation development (PID), facilitating farmer-led joint experimentation and other forms of PID, promoting Local Innovation Support Funds/Facilities (LISFs), mainstreaming LI and PID, policy dialogue, strengthening multi-stakeholder partnerships & fundraising;
- Share relevant information and documents from the CP through the PROLINNOVA GoogleGroup and the website (either through own uploading or by sending materials to IIRR for uploading);
- Maintain regular communication with the IST;
- Develop concept notes and/or proposals for the CP and contribute to developing concept notes and/ or proposals for activities planned jointly with other CPs;
- Include, where possible, budget lines in own proposals to cover costs of international networking, sharing and support;
- Support other CPs when visiting their countries for other projects or activities.

Agreed minimum level of activities and outputs within the CP

- Each CP will maintain a minimum of 3 organisations from 3 different stakeholder groups in the National Steering Committee (NSC) and National Working Group (NWG) as outlined in Guidelines 1;
- Each CP will hold one annual meeting (virtual or face-to-face) plus one other joint activity, e.g. workshop, fair, joint writing of proposal for funding;
- Each CP will agree internally about the minimum level of activities expected from organisations and individuals that form the country-level partnership. These could include attending virtual or face-to-face meetings, carrying own costs of transport, accommodation, food etc; participating in joint fundraising; involving each other in PROLINNOVA-type activities etc.

Consequences of not meeting the minimum commitments: declaring a CP inactive

A CP would be regarded as “inactive” if, within the previous 12 months, the CP has **not**:

- a minimum of 3 organisations from 3 different stakeholder groups in the NSC and/or NWG; and
- submitted a brief annual report on activities related to promoting LI and PID; and
- added at least one other item to the website in addition to the annual report; and
- provided evidence of at least one annual meeting (virtual or face-to-face) plus one other joint activity, e.g. workshop, fair, joint writing of proposal for funding.