

PROLINNOVA Guidelines 14:

Guidelines for international PROLINNOVA publications

1. What is an “international” publication of PROLINNOVA?

- a) Compilation of the experiences of a number of Country Platforms (CPs) brought out as a PROLINNOVA international publication (such as the PROLINNOVA series of booklets) with one or more authors/editors
- b) Contribution (in the form of book, paper, article, blog, PowerPoint presentation, study report, policy brief etc) by any person within the network in the name of PROLINNOVA to an international readership/audience

2. Use of logos

- The general PROLINNOVA logo will be used on all international (“global”) publications under 1a;
- The subregional logo will be used for subregional publications under 1a.
- In the case of contributions under 1b by one or more individuals within a CP, the CP logo can be used; however, as the contribution is being made in the name of the international network, then the general PROLINNOVA logo should also be used.
- In all cases, also the logos of the contributing partner organisations can be included.

3. Additional information to be provided

- Credit is to be given to the innovative farmers and farmer groups whose work was included in the publication; they can be involved as co-authors or mentioned in the acknowledgements.
- The copyleft statement (see Guidelines #3 <http://www.prolinnova.net/content/prolinnova-guidelines>) is to be included in any publication that describes local innovations.
- A brief write-up about the PROLINNOVA network should be included at the end of the publication (as e.g. in the [PROLINNOVA policy briefs](#))
- The names of contributors to the publication can be given (see Guidelines #3), together with the name of the publishing organisation.
- Include contact name and address for further correspondence.

4. Quality assurance / Peer support and review

- The purpose is to ensure that the philosophy/approach of PROLINNOVA is maintained.
- At least two peers from within the PROLINNOVA family, i.e. from the PROLINNOVA Oversight Group (POG), the International Support Team (IST), Subregional Coordination (SRC) or CP Coordinators, preferably one at subregional level and one at IST level, are to comment on the contributions and give suggestions. Also Friends of Prolinnova can be approached (through the IST) for comments or suggestions.
- Authors are free to identify anyone of their choice from within the PROLINNOVA network for peer support. For contributions from CPs, the SRC could provide peer support.
- Authors should seek support from others (outside PROLINNOVA) to comment on and revise their publications before sending them for peer review within PROLINNOVA.

- In case of PROLINNOVA-linked BSc, MSc or PhD theses, the responsibility for approval will be left to the respective academic institution, but appropriate acknowledgement should be given to PROLINNOVA and the student should try to publish at least one article in a relevant journal, following these guidelines.
- Names of the peer reviewers are to be mentioned under “reviewed by” on the inner cover of the publication in case of book, booklet etc.
- Names of the peer reviewers are to be included in the acknowledgements in the case of a journal article.

5. Distribution and access

- PROLINNOVA entities (national, subregional, regional and international platforms) must always publish open access and, if fees are charged to make a publication open access, then the author(s) must pay the fees, through funds provided through the projects/programmes to which that publication relates. PROLINNOVA publications that describe local innovations will not be published in journals that charge fees.
- PROLINNOVA publications will be distributed free of charge, except for postage fees.
- The authors will be responsible for obtaining permission from the publisher (when applicable) for uploading the publication onto the PROLINNOVA website.
- The authors will be responsible for sending the documents or the weblinks to the webmaster at the International Institute of Rural Reconstruction (IIRR) for uploading onto the website.